

Approved Release Form Springs Baptist Academy



Parents/Guardians,

Please complete this form and submit it in person to the school office if you have a person to add or remove from the approved pickup list for your student(s). Please print this form and complete it in black ink. Your signature and date must be at the bottom of the form, or it will not be accepted. For additions to the pickup list, the approved pickup person must submit a valid government issued photo ID for verification before a student is released to them.

Is this person being added to or removed from the list *(If a person is removed, all permissions will be revoked, and a child will not be released to them)*? _____

Pickup Person's Name: _____

Phone Number: _____

Vehicle(s) description (Please include the make, model, color, and license plate of any vehicle they will regularly pick up the student in):

Physical Description of the Pickup Person:

Student Name: _____

When does the pickup have permission to pick up the student (please check all that apply):

<input type="checkbox"/>	After School	<input type="checkbox"/>	During School Hours	<input type="checkbox"/>	Extracurricular Activities
<input type="checkbox"/>	Specific Times (Please mark the days and times)				
<input type="checkbox"/>	Written Permission Only (A signed note for verification must accompany the person)				

Parent Signature: _____ Date: _____

Please submit this form to the school office, in person, once this form is completed.